



Havering

L O N D O N B O R O U G H

AUDIT COMMITTEE AGENDA

7.30 pm	Wednesday 25 June 2014	Town Hall, Main Road, Romford
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Members 6: Quorum 3

COUNCILLORS:

**Conservative
(2)**

**Residents'
(2)**

**UKIP
(1)**

**Independent
Residents'
(1)**

Frederick Thompson
(Chairman)
Viddy Persaud

Ray Morgon (Vice-
Chair)
Julie Wilkes

Philip Hyde

Graham Williamson

**For information about the meeting please contact:
James Goodwin 01708 432432
james.goodwin@OneSource.co.uk**

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – received.

3 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to declare any pecuniary interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any pecuniary interest in any item at any time prior to the consideration of the matter.

4 MINUTES OF THE MEETING (Pages 1 - 6)

To approve as correct the minutes of the meeting held on 8 April, 2014 and authorise the Chairman to sign them.

5 CLOSURE OF ACCOUNTS TIMETABLE 2013/14

To receive a verbal update.

6 INTERNAL AUDIT PROGRESS REPORT (Pages 7 - 18)

To receive the attached report.

7 SYSTEM AUDIT REPORT SUMMARIES (Pages 19 - 32)

To consider the attached report.

8 INTERNAL AUDIT SCHOOL AUDIT SUMMARIES (Pages 33 - 42)

To consider the attached report.

9 FRAUD PROGRESS REPORT. (Pages 43 - 54)

To consider the attached report.

10 FORWARD PLAN OF THE AUDIT COMMITTEE (Pages 55 - 60)

To consider the attached report.

11 REVISED INTERNAL AUDIT PLAN FOR 2014/15 (Pages 61 - 70)

To consider the attached report.

12 INTERNAL AUDIT CHARTER AND TERMS OF REFERENCE (Pages 71 - 80)

To consider the attached report.

13 MEMBER TRAINING PLAN (Pages 81 - 86)

To consider the attached report.

14 ANNUAL GOVERNANCE STATEMENT (Pages 87 - 104)

To consider the attached report.

15 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

16 EXCLUSION OF THE PUBLIC

To consider whether the public should now be excluded from the remainder of the meeting on the grounds that it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 3 of Schedule 12A to the Local Government Act 1972; and, if it is decided to exclude the public on those grounds, the Committee to resolve accordingly on the motion of the Chairman.

**Andrew Beesley
Committee Administration
Manager**

